

**FAIRFAX COUNTY**  
**DEPARTMENT OF PUBLIC WORKS AND ENVIRONMENTAL SERVICES**

Request for Architect/Engineer Qualifications

The County of Fairfax, Virginia, Department of Public Works and Environmental Services is soliciting statements of qualifications from consulting firms for design and construction administration services and related site improvements for the Wolf Trap Fire Station. The fire station is to be constructed at the intersection of Route 7 and Beulah Road, Vienna, Virginia (Tax Map 19-3 ((1)) 20, in the Dranesville District).

The one story fire station will be 10,000 to 14,000 square feet and include three to four apparatus bays, a 40-foot hose tower, and housing for a maximum of 16 staff. A decision on the project scope is pending. The project will also include approximately 50 parking spaces and the associated site work. The project will have a goal of silver certification under the LEED Green Building program. Major disciplines required for this project include architecture, civil engineering, structural engineering, mechanical/plumbing engineering, HVAC commissioning, electrical engineering, LEED consulting, value engineering, and interior design.

Consultant teams that wish to be considered for this project must submit six (6) copies of their statement of qualifications to the Building Design Branch, Planning and Design Division, Department of Public Works and Environmental Services, 12000 Government Center Parkway, Suite 449, Fairfax, VA 22035-0054. The statement of qualifications should include all major design disciplines, as well as LEED HVAC commissioning and independent cost estimating. The statement of qualifications submitted must include:

- Statement of Interest.
- GSA Standard Form 254 for the primary firm and all major subconsultants.
- Standard Form 255 for the primary firm and all major subconsultants. Modified Item 9 of the form to show work performed for Fairfax County.
- List of references with current address and telephone numbers for recently completed projects of a similar nature.

All statements of qualifications shall be delivered no later than 4:00 p.m., local prevailing time, May 14, 2004. Submissions received after this date or incomplete submissions will not be considered. The statement of qualifications shall not exceed thirty-five (35) sheets including 254/255 forms. Pages may include double-sided prints, for a total of up to 70 pages.

A selection committee will review and evaluate the qualifications based on related experience, performance record, and capability of administering the contract efficiently. Interviews for short list of selected firms are projected to be held in late May 2004.

Questions related to this request for qualifications should be directed to Teresa Lepe of the Building Design Branch, Planning and Design Division, at (703) 324-5161 or TTY (800) 828-1120.